

**Town of Chesterville
Employment Application Form
Equal Opportunity Employer**

**409 Dutch Gap Rd
Chesterville, ME 04938
(207) 778-2433**

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Did you graduate? YES NO Diploma: _____

College: _____ Did you graduate? YES NO Degree: _____

Other: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Additional Skills

Please list any additional information you would like considered:

Disclaimer and Signature

I certify that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that any false or misleading information given in my application, resume and/or interview, or any omission of requested information, may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that the filing of an application does not guarantee employment. I will be expected to meet the established standards which will include satisfactory references, the ability to perform the position requirements and the satisfactory performance thereof.

I understand and acknowledge that any employment relationship with the Town of Chesterville is of an "at will" nature which means the Employee may resign at any time and the Employer may discharge the Employee at any time with or without just cause. It is further understood that this "at will" employment relationship may not be changed by any written document or conduct unless such change is specifically acknowledged by the Town of Chesterville Board of Selectmen.

I authorize the Town of Chesterville to conduct a thorough investigation of my past/current employment and/or education. This includes a criminal background check, a motor vehicle driving record check and a consumer credit check. I release from all liability or responsibility the Town of Chesterville or its agents for requesting and all persons, companies and corporations for supplying such information.

I hereby acknowledge that I have read, understood and accept the above conditions:

Signature: _____ Date: _____

The Town of Chesterville considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, veteran status, sexual orientation or any other legally protected status.